

Privacy Policy – Mike Broderick Voice Over

This is the privacy policy for Mike Broderick, operating as a sole trader under the name Mike Broderick Voice Over. This privacy policy explains how Mike Broderick Voice Over, which provides American English voice-over services, uses the personal data it collects from you when you use the Mike Broderick Voice Over website.

What Data Do We Collect?

Our Company collects the following data:

- Personal Identification Information (Name, Company, Job Title, Postal Address, Email Address, Phone Number, etc.)
- Information to enable invoicing and billing such as Personal Identification Information, contact information for the relevant billing department and personnel, purchase order numbers, etc.
- Data from Cookies
- Anonymized data from WIX, Google Analytics, etc. for analytics purposes

Collection for Analytical Purposes

We use web analytics services such as Google Analytics to better understand how users use our website. Please note that if you are currently in a European Economic Area (EEA), information about your use of the website may be transferred and processed outside the EEA. Google Analytics is owned and operated by Google LLC. Google Analytics uses cookies that are stored on your device for the purpose of evaluating your use of our website.

How Do We Collect Your Data?

You directly provide Mike Broderick Voice Over with most of the data we collect. We collect data and process data when you:

- Register online via the Mike Broderick Voice Over Get a Quote Form on the Mike Broderick Voice Over webpage or contact me to discuss your needs, request a price quote, or place an order for any of my products or services.
- Voluntarily contact Mike Broderick and Mike Broderick Voice Over via email, telephone, instant messaging, video messaging, social media, or other means.
- Provide us with information to be used for the purpose of invoicing and billing for our products and services.
- Use or view our website via your browser's cookies.

We may also collect publicly available contact information that you provide on your website, social media pages, and other sites.

How Will We Use Your Data?

- To discuss or collaborate on your project, provide you a price quote, process your order, and manage your account
- To email you updates about my products, services, and studio – at most 6 times per annum.
- To send you marketing postcards, thank you notes, or other postal materials – at most twice annually.
- To review anonymized data as collected by WIX, Google Analytics, etc. to gauge the performance of my website and improve my products and services.

Will you sell or share My Data with a Third Party?

- Mike Broderick Voice Over will not sell your data to a third party.
- Mike Broderick Voice Over will typically not share your data with third parties; however, if you do request assistance in identifying other service providers, I may pass along your contact details to said service providers, but only after first receiving your written or verbal permission to do so.
- While I will not share your data as a matter of course, Mike Broderick Voice Over will share your data if required to do so as part of a court or legal proceeding, as part of a regulatory requirement, or to protect the interests and integrity of my business.

How Do We Store Your Data?

Mike Broderick Voice Over securely stores your data using commercially-available software and hardware. I use up-to-date anti-virus software with regular anti-virus scans, password protection, and two-factor authentication where possible. While these efforts should ensure the security of your data, no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and we cannot guarantee its absolute security. The sharing and transmission of your data to us is at your own risk.

How long Will We Keep Your Data?

We will retain your personal data for the entire duration that you are using our services. Please note that we will not retain your personal information for a period longer than necessary for the fulfilment of our business and legal obligations. You can ask that your personal data be erased from my records by emailing me on mike@mikebroderickvoiceover.com.

Marketing

I would like to send you information about my products and services that I think you might like, such as check-ins to see if you need any assistance, information on upgrades to my website, new or refreshed voice-over demos, price changes or discounts, my availability, and studio or audio gear upgrades, etc. I will not spam you with these marketing efforts. As noted above, you will receive marketing emails from Mike Broderick Voice Over no more than six times per year and postal marketing, such as postcards or thank you notes, no more than twice per year. (Of course, to complete on-going projects with you or to respond to requests about previous projects, or requests for price quotes, I may contact you more frequently, but marketing contacts will be as noted above.)

All marketing materials will be sent to you by Mike Broderick and Mike Broderick Voice Over and not by a third party such as a virtual assistant.

You have the right at any time to stop Mike Broderick Voice Over from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please email me on mike@mikebroderickvoiceover.com.

What Are Your Data Protection Rights?

Our Company would like to make sure you are fully aware of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request Mike Broderick Voice Over for copies of your personal data. We may charge you a small fee for this service.

The right to rectification – You have the right to request that Mike Broderick Voice Over correct any information you believe is inaccurate. You also have the right to request Our Company to complete the information you believe is incomplete.

The right to erasure – You have the right to request that Mike Broderick Voice Over erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that Mike Broderick Voice Over restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to Mike Broderick Voice Over processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that Mike Broderick Voice Over transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email: mike@mikebroderickvoiceover.com.

Or call us at: +44 7867 338517.

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our website, we may collect information from you automatically through cookies or similar technology.

For further information, visit <https://www.allaboutcookies.org/>

Mike Broderick Voice Over uses cookies in a range of ways to improve your experience on our website, including:

- Keeping you signed in
- Understanding how you use our website

What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- **Functionality** – Our company uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.
- **Advertising** – Our company uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. Our Company sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.
- **Analytics** – Our company uses analytics cookies to understand how the site is being used, such as who is visiting our site, which parts of the world they are from, which pages and features of the site they are utilizing, and how long they are visiting different portions of the site.

How to Manage Cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy Policies of Other Websites Including Social Media Links

The Mike Broderick Voice Over website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy. Mike Broderick and Mike Broderick Voice Over are not responsible for the data protection policies of other websites or any potential harm or damage arising from clicking on links to other websites.

Changes to Our Privacy Policy

Our Company keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 2 July 2021.

How to contact us

If you have any questions about Our Company's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact me.

Email me at: mike@mikebroderickvoicever.com

Call me: (+44) 7867338517